

Table of Contents

Light the Fire



- Introduction
- Quick Reference Guide
- Day of Event Info
- Flyer
- Group Leader Form
- Student Registration Forms
- Adult Registration Form

Greetings in Christ!

I hope this letter finds you all well. It is with great joy that we are sending this letter to you about our second annual **LIGHT THE FIRE YOUTH RALLY**. On June 16, 2009, we, a group of youth ministers, priests, religious and young people will host this day long Youth Rally. This letter is to invite you to not only participate but to help promote this amazing event.

In the past 2 years we have been met with close to 800 participants and are hoping that the Holy Spirit will provide growth to the work of God this year. In these changing and challenging times our parishes are in need of a positive and uplifting experience. With so many things going on, sometimes we find our youth bogged down in fear, doubt and despair. However, we are called to mission. God calls us to be bold, to move forward and to be the light and hope in this world.

St. Paul said to young Timothy "...I remind you to stir into flame the gift of God that you have through the imposition of my hands. For God did not give us a spirit of cowardice but rather of power and love and self-control."

In the face of fear, we can love. In the face of doubt, our faith will shine. In the face of despair, we dare to have hope. And it is our hope that this event can continue to bring a renewed energy into the lives of all those throughout our region.

We look forward to seeing you at the 3rd Annual Light the Fire Youth Rally. If we can help you in your planning, please feel free to contact us.

Your friends,

Brian, Pam, Steve and Fr. Brian

QUICK Reference

Before you copy, check over all information on the Completed Registration Forms:

- **Due date** – 5/29/09 is registration deadline.
- **Cost of LTF** – \$25 is event fee, you can add a t-shirt fee of \$10 per person(if applicable)

What you need to collect from each youth and adult chaperone:

- completed **Registration Form**
- signed **Hold Harmless Form** (students only)
- Any and all **Fees**

Registering your youth and adults:

- All forms are available online at *CombinedYM.com*
- Click on the *Light the Fire Tab*
- Then click on the *Registration Tab*

REGISTRATION DEADLINE May 29th, 2009

What to send to us:

- **Registration Form** for each youth and adult participant
- **Hold Harmless Form** for each youth
- **Group Breakdown** of all participants
- **Collected Money for registration and T-shirts.** Checks made out to **Combined Youth Ministry**
- **Please Mail to:**

**Light the Fire 2009
Our Lady of the Snows
301 South State St.
Clarks Summit PA 18411
Fax: (570) 586-2504**

PAYMENT DEADLINE June 16th, 2009

Contact Us:

Pam Urbanski:

St. Jude Church
420 South Mountain Boulevard
Mountain Top, Pennsylvania 18707
(570) 474-6315
Pam@stjc.org

Brian Williams:

St. John Bosco - Good Shepherd
2 Charles Avenue
Conyngham, PA 18219
(570) 788-1997 ex: 105
SJBrian@aol.com

Fr. Brian Van Fossen

bfvanfossen@newes.marywood.edu

Stephen Wallo:

Our Lady of the Snows - St. Benedict
301 South State St.
Clarks Summit, PA 18411
(570) 586-1741
Walloinc@aol.com

Day of Event Information

Sign in:

- All group leaders must sign in upon arrival.
- Sign in will take place from 9:30AM until 12:00PM at the Banks Student Life Center.
- Upon sign in, group leaders will be given name badges for their group, a program for the day, and any ordered t-shirts

Chaperone Requirements:

- Each group will need one adult (21+ years or older) **for every eight (8) youth** attending by gender (one adult woman for every 8 female youth, etc.)
- Parishes are responsible for all adults must have attended VIRTUS and have successfully completed a criminal background check.
- Chaperones are responsible for monitoring their youth throughout the ENTIRE event

Food and Recreation

- A **Continental breakfast** and **Dinner** will be provided through your Registration fee.
- Food and Drinks will be available for purchase throughout the day and can be found at the Banks Student Life Center.
- There will be areas for recreation as well as a place to browse our sponsors and interact with presenters.

Driving Directions and Parking:

- **Driving directions can be found online at CombinedYM.com or at www.Misericordia.edu**
- For parking, please follow the signs to the North Gate and find parking near the Anderson Center in the Bevevino Parking Lot
- Handicap Parking can be found through the Arch Entrance and following the signs to Walsh Parking Lot.

Emergencies and Security Information

- We have an area set aside in case of an emergency.
- Though cell phones are permitted during the rally they are asked to be limited for emergency use only.
- Chaperones are responsible for their group. If someone needs to leave the rally early they **MUST** be released through their chaperone. No one will be allowed to leave the rally grounds without the chaperone's knowledge. All visitors may come to the Banks Center

June 16th 2009 Schedule (Subject to Change)

9:30 - 12:00	Registration (Banks Student Life Center)
9:30 - 11:00	Free Continental Breakfast (Student Life Center - Cafeteria)
10:30 - 11:30	Music (Wachovia Amphitheater)
11:30 - 12:00	CatholicFX on Main Stage (Walsh Auditorium)
12:00 - 1:00	Jesse Manibusan (Walsh Auditorium)
1:15 - 2:00	Workshops Round 1 (Various Rooms)
2:15 - 3:00	Workshops Round 2 (Various Rooms)
3:00 - 3:30	Break
3:30 - 4:15	Holy Hour (Walsh Auditorium)
4:15 - 5:15	Dinner (Banks Student Life Center - Cafeteria)
5:30 - 6:15	Jesse Manibusan (Walsh Auditorium)
6:30 - 7:00	Catholic FX (Walsh Auditorium)
7:00	Closing Mass (Walsh Auditorium)

Light the Fire – Youth Rally

University Misericordia, Dallas PA

Group Information Form

Name of Group Leader: _____

Name of Parish: _____

Parish Address: _____

Parish Phone: () _____ - _____

Group Leader Cell Phone: () _____ - _____
(For emergency use only)

Group Leader E-mail: _____

Please complete this form and return it by **MAY 29, 2009**. Any late registrations will be assessed a \$10.00 later registration fee per participant. Late registration will be taken until the day of the youth rally. Checks may be made payable to **Combined Youth Ministry**. This form can be faxed or mailed to:

Light the Fire 2009
Our Lady of the Snows
301 South State St.
Clarks Summit PA 18411
Fax: (570) 586-2504

Total Number of Youth _____ X \$25.00 = _____

Total Number of Chaperones _____ X \$25.00 = _____

Clergy / Religious Attending _____ X \$0.00 = _____

Total Number of T-shirts _____ X \$10.00 = _____

Total Amount Due _____

T-shirt Sizes Needed

Small _____ Large _____ XX-Large _____

Medium _____ X-Large _____

Individuals Names and Information

Please list the names of the individuals who will be attending the Light the Fire – Youth Rally. **Please print clearly** – these names will be used for nametags which are to be worn throughout the day. Each youth participant will need to fill out a **YOUTH REGISTRATION FORM** which contains the hold harmless agreement.

Names may be changed until June 12, 2009.

Chaperones Names:
(1 chaperone for every 8 students)

Students Names: (continued)

Clergy / Religious Names:

Student Names:

Light the Fire – Youth Rally

@ University Misericordia, Dallas PA

Youth Registration Form

Name: _____ Birth Date _____ / _____ / _____

Street Address: _____ Grade: _____

City: _____ State: _____ Zip Code: _____

Home Diocese: _____ E-Mail: _____

Name of Parish or Group: _____

Name of Group Leader(s): _____

Name of Parent(s) / Legal Guardian(s): _____

Phone of Parent(s) / Legal Guardian(s): () _____ - _____

Medical Information

Family Physician: _____

Phone Number of Physician: () _____ - _____

Allergies: _____

Current Medications: _____

Medical History: _____

In the case of an emergency, please contact:

Name: _____ Home Phone: () _____ - _____

Address: _____ Work Phone: () _____ - _____

_____ Cell Phone: () _____ - _____

This entire form must be **completed and legible** for each youth to attend the rally. Please make sure a parent or legal guardian has signed the Hold Harmless Agreement on the reverse side of this form. If the student is attending as an individual – without a group – please make the notation below.

Hold Harmless Agreement

Participant's Name: _____

I / We _____ agree to protect, indemnify, save, and keep harmless, The Combined Youth Ministry, University Misericordia, Parish and School approved chaperones, Light the Fire – Youth Rally, the Roman Catholic Diocese of Scranton, and Gallagher Bassett Insurance Services against and from any and all loss, cost, damage, or expense, arising out of or from any person or property whomsoever and whatsoever; and will protect, indemnify, save and keep harmless the above mentioned parties from any and all claims, costs, or expense arising out of any accident or other occurrence on or about said premises or in conjunction with any activity sponsored by Misericordia University, causing injury to any person or property whomsoever or whatsoever; and will protect indemnify, save and keep harmless the above mentioned parties from any and all claims, costs, or expenses arising out of any failure of any contractor in any respect to comply with and perform all requirements and provisions agreed-to and required by any law or ordinance related to the aforementioned premises or activities. Beyond provisions of Diocesan insurance coverage of students, I / we also hereby confirm that I / we have medical insurance or self-insured coverage which will be the sole provider of medical benefits and payments in the event of injury or illness arising out of any activity sponsored by The Combined Youth Ministry on or off the aforementioned premises.

I, THE PARENT (GUARDIAN) OF THE ABOVE NAMED CHILD, HEREBY, GIVE MY PERMISSION FOR HIS/HER PARTICIPATION IN THE YOUTH ACTIVITY NAMED ABOVE. I AGREE TO DIRECT MY CHILD TO COOPERATE AND CONFORM TO DIRECTIONS AND INSTRUCTIONS OF PARISH, SCHOOL AND DIOCESAN PERSONNEL RESPONSIBLE FOR THIS ACTIVITY.

Signature of Parent(s) / Legal Guardian(s): _____

Date: _____

Signature of Witness _____

Date: _____

Light the Fire – Youth Rally

@ University Misericordia, Dallas PA

Adult Registration Form

It is important for The Combined Youth Ministry to use due diligence in providing a safe environment for all participants in their summer youth conference programs. This application helps assure that all Adult Chaperones are 21 year old or older and are suitable to engage in ministry to minors. Your cooperation is appreciated.

Name: _____ Birth Date _____ / _____ / _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Home Diocese: _____

Name of Parish or Group: _____

Name of Group Leader(s): _____

Is there any fact or circumstance about you or your background that would call into question the advisability of entrusting you with the supervision, guidance, and care of children and/or young people?

YES / NO

If yes, please explain. _____

I affirm that the information given in this application is true, complete, and correct. I affirm that I am 21 years old or older and have been trained and approved to work with children and/or young people in accordance with the policies and procedures as outlined by my home diocese. Furthermore, I have read and agree to abide by all rules and policies of the Light the Fire Youth Conference in regard to providing a safe and healthy environment for young people.

Signature of Adult

Date

I have verified and attest to the fact that the above applicant has been trained and approved to work with children and/or young people in accordance with the policies and procedures of his/her home diocese, and that the above applicant is 21 years of age or older.

Signature of Group Leader

Date

This form is to be filled out by each Adult Chaperone and Group Leader